

To: IT Strategic Planning Committee Members

The first complete, integrated draft of the IT strategic plan, appendix, and estimated costs chart have been reviewed by the committee chairs, who have asked that it now be shared with the full committee membership. I have created a Sakai site for use in this review and have provided access via NetID for all committee members.

We ask that you do not share these documents with your colleagues at this time, as it is still in draft form. The document will be shared with the entire university community after the full committee review and meeting on January 31. The committee chairs will be meeting on January 19 to review your comments. Prior to this meeting, we ask that you share comments with us in one of three ways:

1. Log into the Sakai chat room and provide comments there (instructions below).-- Preferred method
2. Provide comments to your own committee chair.
3. Provide comments to the committee chair who you believe is responsible for the material you are commenting on. The chairs are: Rosa Rivera, Business and Enterprise Services (rosarive@camden.rutgers.edu); Doug McCrea, University Life and Public Service (dmccrea@echo.rutgers.edu); Don Smith, Teaching and Learning (dsmith@cs.rutgers.edu); Rick Falk, Governance (falk@math.rutgers.edu); Doyle Knight, Research (ddknight@rci.rutgers.edu).

To access the Sakai site, go to <http://sakai.rutgers.edu>

When you login, you will see a tab at the top of the page that says, "IT strat planning." Click on the tab to get to the site.

Once there, you can view the Plan, Appendix, and draft estimated costs spreadsheet by clicking on Resources, then by clicking on the name of the document. You can provide comments in an archived chat room by clicking on Chat Room. Please indicate the line # with your comments.

I hope that you will find this process useful as we continue to construct and review the IT strategic plan.

--Gayle

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