

University-Wide IT Strategic Planning at Rutgers University
Sub-committee: Business Services/Enterprise Systems
Meeting Notes – November 29, 2004

Present: Jim Drumheller, Carolyn Knight-Cole, Colleen Gordon, Judy Lige, Michael Mundrane, Michael McKay, Sanjana Rimal, Rosa Rivera, Brian Rose, Tom Ryan, Tim Stein, Aida Torres, and Donald Woodward

Absent: Pat Brancato and Ann Martin

This is the first meeting of the Business Services/Enterprise Systems sub-committee. The committee will meet every other week starting in January. Meetings will be scheduled, where possible, on Thursday mornings starting at 10 a.m. All meetings will be held on the NB/P campus with video conferencing available. It was suggested that committee members attend meetings in person whenever possible.

An email listserv has been established to assist with communication amongst the group. It is: it_sp_business@email.rutgers.edu

Initial discussions focused on the RIAS project. Mike McKay provided an update on the RIAS project and updated the committee on ad-hoc discussions that have taken place in regards to possibly implementing more applications/modules. Further discussions on the options or the need for implementation of additional applications/modules will occur later in the committee process. The first steps will be to identify and discuss the broad issues relating to business services and enterprise systems.

Broad issues identified at this meeting include:

- Integration of existing applications: Currently there is a lack of integration across systems in both the financial and student areas.
 - » The lack of integration causes duplication of efforts across administrative and academic areas.
 - » There are cases where Newark and/or Camden business processes may be different, therefore causing additional issues.
 - » Sharing/gathering data – although there may always be a need for shadow systems, the ability to share and gather data across areas is needed. The integration of systems may improve the availability of data/information across areas. Currently this data may be available, it is through numerous channels and not always easily accessible.
- ID Management: The existing system requires that you be an employee (on the payroll) before access can be granted. This time lag causes problems for gaining access across areas. It also causes redundancy in managing access and accounts.
- Although there will probably always be a need for shadow systems, the ability to share and gather data across areas is a concern.
- Removal of SSN number

Next steps:

- Future meetings will be scheduled
- Using the listserv, the committee will send emails with any other concerns/issues they identify
- Michael Mundrane will provide a list of major administrative applications