

**IT Strategic Planning Committee: Business Services and Enterprise Systems**  
**September 22, 2005**

Present: Rosa Rivera, Devin Fensterheim, Colleen Gordon, Steve DiPaolo, David Gwalthney, Judy Lige, Ann Martin, Michael Mundrane, Sanjana Ramal, Tim Stein, Dorothy Williams and Donald Woodward

Absent: Pat Brancato, Carolyn Knight-Cole, Jean Rash, Brian Rose, Tom Ryan, and Aida Torres

**Security Framework Report:** The most recent version of this report was briefly discussed. Ann Martin will share this draft report, as well as the three draft policies written by Lance Jordan, with Tom Vosseler for his input. She will then share the updated copy with Michael Mundrane for additional comments and the final version will be shared with the committee.

**Identity Management Report:** This report was updated prior to the meeting and is now considered the final draft.

**Voice and Video:** This report was updated prior to the meeting and is now considered the final draft.

**Networking, Desktop Computers, Email/Calendar and Data Access:** Ann asked that the committee review this report and provide her with any comments.

Email/Calendar: This section will be modified to include data on the strengths and weaknesses that Ann is still collecting.

There was discussion on the data access and electronic reporting section of this report. Ann obtained some additional information on the FDW from Eileen Markey and Betsy Cafiero.

Ann and Steve will meet to modify this section of the report. Some of the suggestions were:

- Strategies: Keep this high level and ensure it identifies department/staff needs, not a solution. Michael and Steve suggested focusing on supplemental capabilities that are required by departments and not a specific 'shadow or supplemental' system.
- Current State: Re-word this section.
- Speak to the needs of the various business areas, e.g. tools that they need to manage their accounts effectively.
- Summarize information on the YESS system. Ann will also add information on the Cook system.

**Leadership Meeting:** The sub-committee chairs will be meeting with Mike McKay, Steve Director and OIT staff members to review status and plans. Rosa's meeting is scheduled for October 5 at 1:00 p.m. in Davidson Hall, Room 101. Rosa has also asked Ann Martin, Jean Rash and Dave Gwalthney to attend this meeting.

**Next Meeting:** The next meeting is scheduled for Thursday, October 13 at 10:00 a.m. and will be held in the Registrar's Conference Room (ASB, Busch). No video conferencing is available.